



St. Mary Parish School

2021-22 Tuition Payment Timeline

May 18, 2021

Dear Parents:

We are changing the way we collect tuition this year. About half our families already use SMART tuition. Going forward, all families will be using SMART tuition for the tuition payment process. This will streamline the assessment and collection, move more of our activities online, and provide transparency to the parents and quicker tax reporting. Here are the key dates for the current tuition payment cycle.

Date	Activity	Action
June 1, 2021	Assessment	Tuition Payment Contracts processed before tuition is assessed at either Parishioner or Non-Parishioner Rate. If you have not completed a contract and pledge, you will be contacted to make arrangements to do so.
June 1, 2021	Tuition Assistance Application Due	Confidential Tuition Assistance Applications are due to the Parish Office. There is a limited pool of funds allocated based on need and/or financial hardship. See Tuition Policy for more details.
By June 7, 2021	Online SMART Enrollment	Parents activate their SMART accounts and decide how to pay (up front in July or monthly over the 10 month school year) and confirm the account details. Must be completed by June 7, 2021.
June 15, 2021	Tuition Assistance Applied	Tuition assistance is applied to the accounts after families choose their payment option.

July 1, 2021	Tuition and Fees Due Date	Many families choose to pay in full. They may pay by check at the Parish Office or by credit card online through the SMART system. No SMART fee will be assessed.
August 15, 2021	First Monthly Payment	All families choosing to pay monthly will make the first of their ten monthly installments in August. Families paying monthly will incur an additional \$95.00 fee.
September 1, 2021	First Day of School	We look forward to the resumption of classes.

If you have any questions, or you need to discuss your individual family situation, please feel free to call me at the Parish Office (414-425-2174) or email me at hansend@stmaryhc.org.

Sincerely,
 Dan Hansen
 Director of Administrative Services