

HOW TO APPLY FOR A MARRIAGE LICENSE

To hear a voice recording please call 414-278-4070

Where to Apply

Marriage license applications may be completed Monday through Friday, from 8:00 a.m. to 4:00 p.m. in the Office of the Milwaukee County Clerk, County Courthouse - Room 105, 901 North Ninth Street, Milwaukee.

Wisconsin Residents

Must apply before the county clerk of the county in which either applicant is a resident. The license issued in that county may be used anywhere in the State of Wisconsin.

Non-Wisconsin Residents

Must apply in the county in which they are to be married.

To hear a detailed voice recording of requirements, call (414) 278-4070.

When to Apply

A wedding date must be set prior to application. The marriage license application must be completed at least seven (7) days but not more than thirty (30) days before the wedding date. The license is valid for 30 days upon the issuance date.

Fee

The marriage license fee is \$110.00 payable at the time of filing an application and is non-refundable. We accept cash and credit/debit cards. Note: there is a convenience fee of 3% for all credit/debit card transactions. Personal checks are not accepted.

Who May Marry

The minimum age to marry is eighteen (18) years of age. Applicants who are 16 or 17 years of age must have both parents' consent or the consent of their legal guardian. A consent form must be completed, signed, and notarized. This form is available in the Office of the County Clerk.

No marriage shall be contracted between persons who are nearer of kin than second cousins, except that marriage may be contracted between first cousins where the female has attained the age of 55 years or either party has documented proof of sterilization.

Marriage License Application Requirements

- The couple must apply together in person.
- Each applicant must show valid photo ID; such as, valid driver's license.
- Each applicant must bring in a certified birth certificate. A certified birth certificate is one that has been issued by a government agency. Photocopies, "Certificates of Birth" issued by hospitals, and "Birth Registrations" are not acceptable.
- Each applicant must provide their social security number if they have one.
- One applicant must show proof of residency with a current Milwaukee County address; this does not apply to out-of-state residence. Examples of proof of residence include:
 - Wisconsin Driver's License or State I.D.
 - Utility bill



The Marriage License, a Norman Rockwell painting, appeared on the cover of the Saturday Evening Post, June 11, 1955.

- Bank or credit card statement
- Lease agreement.
- If you were previously married, a filed copy of the final judgment of divorce, a certified divorce certificate, legal annulment, or certified death certificate that ended the last marriage must be shown at the time of application. In Wisconsin it is unlawful for any person to marry until six (6) months after the date of the granting of a judgment of divorce, regardless of where the divorce was granted.
- You must provide the name, address, and telephone number of the officiant performing the wedding ceremony.
 - Fr. Brian G. Mason (*when applicable*)
 - St. Mary Catholic Faith Community
9520 W. Forest Home
Hales Corners, WI 53130
- Any document not in English must be attached to a certified and notarized translation. Both applicants must speak and be able to read English. Applicants may not translate for each other. The applicant(s) must provide a translator.

Picking Up the Marriage License after You Apply

- Your marriage license will be available seven (7) days from the date you applied. Either applicant can pick up the license in person with valid photo identification. You may pick your license up Monday through Friday, from 8:00 a.m. to 4:00 p.m. in the Office of the Milwaukee County Clerk, County Courthouse - Room 105, 901 North Ninth Street, Milwaukee.
- If you are having a civil ceremony at the courthouse, you should arrive to the building 1/2 hour prior to your scheduled time to pick up the marriage license. You will then be directed to the courtroom for your ceremony.

Failure to meet the requirements as listed above will delay the issuance of your license.

For clarification of any information provided, please call (414) 278-4067.