

**Communication Overview:** St. Mary School communicates information to parents in multiple ways.

*(All links, information, and forms can be obtained on St. Mary's school website.)*

Type	From	Details	Parent Response
Email/Text	School	Provides "short notice" information; Reminders (e.g., Low Lunch Balance, School Events, Fundraisers, etc.)	Read
Royal News	Principal, School, Parish, Community	Provides school updates from Dr. Mark Joerres <ul style="list-style-type: none"> <li>● Published every Friday</li> <li>● Emailed to parents; Historical Newsletters available on School Website In the Spotlight and Lunch/Major Activities for following week</li> <li>● Provides information about school, parish, and community events</li> <li>● Access: Click on Royal News on front page of the School Website</li> </ul>	Read weekly
School Website	School	Provides information to the community-at-large regarding the school <ul style="list-style-type: none"> <li>● Front page provides a "window" into St. Mary School and easy access to Calendars, Red Folder, PowerSchool Parent Portal, Scrip, Watch DOGS, and Facebook for existing families</li> <li>● Announcements provide information regarding events the community-at-large is invited to</li> <li>● Parents tab provides access to Policies, PowerSchool Parent Portal, eFunds for School, Supply List, Teacher Websites, etc.</li> <li>● Other tabs provide photos and updates on school activities (Faith &amp; Service, Clubs and Activities),</li> <li>● Provides sign up for activities (e.g., Watch DOGS, Athletics, etc.)</li> <li>● Access: <a href="http://www.stmaryhc.org/school/">http://www.stmaryhc.org/school/</a></li> </ul>	<ul style="list-style-type: none"> <li>● Review Parents tab on periodic basis</li> <li>● Use front page and Parents tab to access various applications</li> </ul>
Teacher Website	Teachers	Provides communication to the parents of students in the classroom <ul style="list-style-type: none"> <li>● Access: School Website under Staff&gt;Meet the Staff OR Parents tabs.</li> </ul>	Read weekly
Class DoJo	Teachers in Grades 3-5	Feedback system for classroom environment generated by the teacher.	Parents in grades 3-5: Review throughout the year
PowerSchool Parent Portal	School	Provides attendance, grades, assignments, lunch balance, after school care balance, and tuition balance to parents. Allows parents to set up low lunch balance alerts. <ul style="list-style-type: none"> <li>● Access:               <ul style="list-style-type: none"> <li>○ School Website under the Parents&gt;ParentSchool/eFunds tab OR</li> <li>○ <a href="https://archmil.powerschool.com/public/home.html">https://archmil.powerschool.com/public/home.html</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Review</li> <li>● Set up low lunch balance alert</li> </ul>
eFunds for School	School	Provides ability to set up payment information and to pay lunch, after school care, and tuition online. <ul style="list-style-type: none"> <li>● Access:               <ul style="list-style-type: none"> <li>○ School Website under the Parents&gt;ParentSchool/eFunds tab OR</li> <li>○ <a href="https://payments.efundsforschools.com/v3/districts/56128/">https://payments.efundsforschools.com/v3/districts/56128/</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Set up account</li> <li>● Online payment</li> </ul>
SmartTuition	School	Provides ability to set up recurring tuition payments instead of paying full payment by July 1. <ul style="list-style-type: none"> <li>● Access: School website under Parents&gt;Tuition tab               <ul style="list-style-type: none"> <li>○ Enroll: <a href="https://www.enrollwithsmart.com/">https://www.enrollwithsmart.com/</a></li> <li>○ Payment: <a href="https://www.smarttuition.com/">https://www.smarttuition.com/</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Enroll in Smart Tuition</li> <li>● Set up Payment</li> </ul>
Facebook	School	Provides information for social media purposes: <ul style="list-style-type: none"> <li>● St. Mary Parish School Hales Corners</li> <li>● Send photos and "story" to <a href="mailto:socialmedia@stmaryhc.org">socialmedia@stmaryhc.org</a> for posting</li> </ul>	<ul style="list-style-type: none"> <li>● Review</li> <li>● Send photos and "story"</li> </ul>

If questions, contact the School Office at 414-425-3100.