

Giving Instructions





The generosity of our parishioners and visitors allows St. Mary to form disciples of Christ and carry out his mission on earth. Contributions are vital to the day-to-day operations of the Parish and its programs. Your contribution will benefit our sacramental preparation services, liturgical programs, and Catholic formation programs.

Six Ways to Give to St. Mary – Hales Corners

Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit
Investments and Planned Giving	Text-to-Give	Give+ Mobile App

Any questions regarding parish giving should be directed to Vivian Roe, Parish Accountant, at roev@stmaryhc.org or 414-425-2174, ext 221.

There are 6 ways to give financial support to St. Mary Parish and School:

Traditional:

- 1. Cash or Check
- 2. Planned Giving

Online:

- 3. Checking or Savings Automatic Withdrawal (preferred)
- 4. Text-to-Give
- 5. Credit or Debit Card
- 6. Give + Mobile Phone App

Checking Cash Credit or or **Savings Automatic** or Check Debit Withdrawal (preferred) Investments Give+ Text-to-Give and Mobile App **Planned Giving**

Traditional Giving

Cash or Check

To make a cash or check donation:

- Deliver to the Parish Office, Monday Friday, 8:30 a.m. to 4:30 p.m.
- Drop off at the Information Center before/after all weekend Masses
- Mail to:

St. Mary Parish Attn: Parish Accountant 9520 W. Forest Home Avenue Hales Corners, WI 53130

 Members may also use the monthly contribution envelope and include the donation with their weekly offertory, during Mass

Investments and Planned Giving

Learn about the tools that St. Mary has developed to allow for giving of appreciated assets. Some examples include:

- Transferring Ownership of Stocks, Bonds, or Mutual Fund Shares
- Giving Real Estate, Life Insurance, Retirement Assets, Bequests in Memory of Loved Ones, and Trusts

If you are interested in any of these ways to give, please contact Daniel Hansen, our Director of Administrative Services, at hansend@stmaryhc.org, or 414-425-2174, ext 216.

Cash or Check	or Savings Automatic	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App

Online Giving

As a convenience to the members and friends of St. Mary, we offer automatic withdrawals and online giving for recurring (weekly and monthly) and one-time donations. Online giving is a safe, secure, and convenient way to give without the hassle of writing checks or filling out offertory envelopes.

Using the online giving option allows you to make a one-time gift any time. You may also create a profile account to start weekly or monthly contributions.

If you would like an annual giving statement for tax purposes, it is necessary to create a profile account. This enables St. Mary to link your generous contribution to the parish data system, which generates the year-end giving statement.

Benefits of Online Giving:

It is...

- A convenient way to arrange your gifting to the Parish
- An efficient, earth-friendly way to give that reduces paper waste
- A more secure way of giving

You are able to...

- Support St. Mary Community anywhere, any time
- See the details of your generosity
- Make adjustments to your ongoing contributions at your convenience

Why do Automatic Withdrawals and Online Giving?

Convenience to Our Members and Friends

- No worries about forgetting to bring cash, check, and/or an envelope to church
- Recurring donations can continue even when on vacation
- Electronic transfers are widely used for many of today's transactions
- Accessible from home computers, laptops, or mobile devices

Safe and Secure

- All ACH (checking and savings) transactions are processed through Associated Bank, in compliance with national banking security measures and regulations.
- Our credit/debit card financial service provider, Vanco, services thousands of other churches with PCI level-1 certified secure transactions.

Reduces Labor

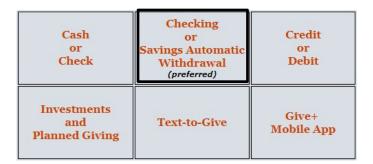
- For volunteers who count offerings
- For our office staff
 - ➤ Electronic donation accounting
 - Check and cash delivery to banking institution

More Predictable and Periodic Donations

It's Just Another Option for Giving

 The basket will continue to be passed at each mass, with cash and check donations still very much welcomed.





Automatic Withdrawals from Checking or Savings Account

- Electronic withdrawals from a designated checking or savings account (ACH) may be scheduled for the 1st or 15th of the month.
- Electronic withdrawal from a checking or savings account option is St. Mary's preferred method of giving because it allows the total sum of the contribution to be utilized. There are convenience fees for debit and credit cards, which are deducted from the contribution.
- To set up automatic withdrawal through an ACH, print and complete the <u>Contributions</u> <u>Authorization Form</u> (Form can be obtained from the Parish Website, Parish Office, or Information Center)
- When finished, return the completed Form to the Parish Office or basket, along with a voided check.

Automatic Withdrawals



ST. MARY FAITH COMMUNITY 9520 W. FOREST HOME AVENUE HALES CORNERS, WI 53130 PHONE: 414-425-2174

CONTRIBUTION AUTHORIZATION FORM (CHECKING AND SAVINGS)

Last	Name		First Name			
Add	ress					
City				State		Zip
Ema	ail Address			Phone N	lo ()	
	ctive date of authorization: e of authorization:	New authorization	Change donation amount Discontinue electronic donation		Change do	nation date
	OF FIRST DONATION:	FREQUENCY OF DONATION: Semi-Monthly – 1st and 15st Monthly on the 1st of the month Monthly on the 15st of the month	FUNDS: Operating Fund Debt Repayment Building Repair School Appeal Tutton Assistance		## AMOUNTS S	
CHECKING / SAVINGS	Please debit my donation from Savings Account (contact Checking Account (attact	t your financial institution for Routing #)	Routing Number: Valid Routing # must s: Account Number: c123456789c 123 123456			_
CHECKIN	reasonable notification to term	ation to process debit entries to my accountinate the authorization.		St. of held		ntil I provide
					7	

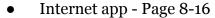
If using a checking account, please ATTACH A VOIDED CHECK at the bottom of this page.

Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App	

Online Giving

Online Giving Using Internet, Mobile and Text

St. Mary offers the ability to make a one-time gift or set-up recurring gifts using a credit or debit card via the internet, mobile phone or text using Vanco Payment Solutions. Giving with a credit or debit card can be done with or without creating a profile. We encourage members to create a profile to maintain maximum control of giving preferences, frequency, and history. Instructions for each method of giving are provided on the following pages:



Text-to-Give: Page 17

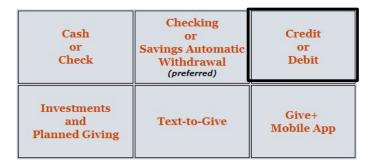
• Give+ Mobile App - Page 18

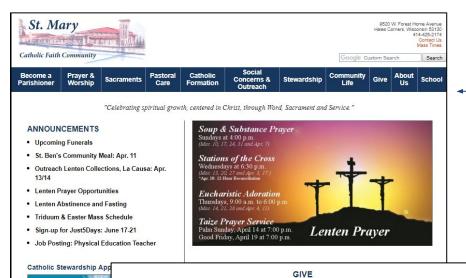
Members Please Note: Online giving cannot be included in the end-of-year statement without a profile.





Members are encouraged to provide automatic withdrawals from their checking or savings account to minimize convenience fees. Electronic withdrawal from a checking or savings account option is St. Mary's preferred method of giving because it allows the total sum of the contribution to be utilized. There are convenience fees for debit and credit cards, which are deducted from the contribution.





Six Ways to Give

Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App	

Online Giving

The generosity of parishioners and visitors allows St. Mary to form disciples of Christ and carry out his mission on earth. Contributions are vital to the day-to-day operations of the Parish and its programs. Your contribution will benefit sacramental preparation services, liturgical programs, and Catholic formation programs.

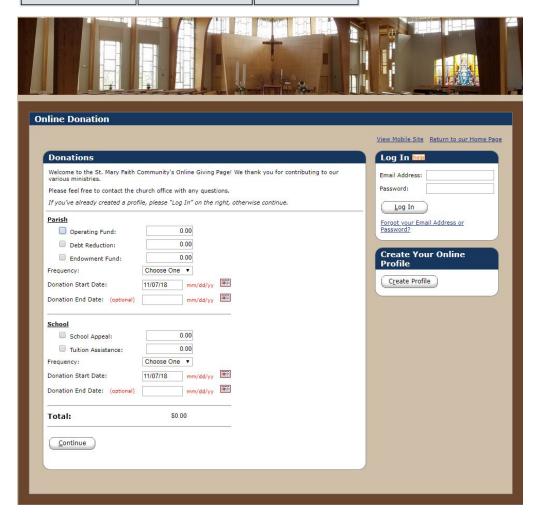
As a convenience to the members and friends of St. Mary, we offer online giving for recurring (weekly and monthly) and one-time donations. Online giving is a safe, secure, and convenient way to give without the hassle of writing checks or filling out offertory envelopes.

GIVE ONLINE NOW QUICK LINKS Instructions for Giving Frequently Asked Questions WAYS TO GIVE Checking or Savings Automatic Withdrawal (preferred) Cash or Check Credit or Debit Investments and Planned Giving Tox.4:o-Give (414) 522-1682 Give Mobile App

Online Donation: Credit or Debit - Step 1

- 1. Go to the Vanco Online Giving Application:
 - Go to St. Mary Parish Home Page
- Find and click the "Give" link
- Click "Credit or Debit" or "Give Online Now"

Checking Cash Credit or or **Savings Automatic** Check Debit Withdrawal (preferred) Investments Give+ and Text-to-Give Mobile App **Planned Giving**



Online Donation: Credit or Debit - Step 2

2. Create an "Online Profile"

Click this button:

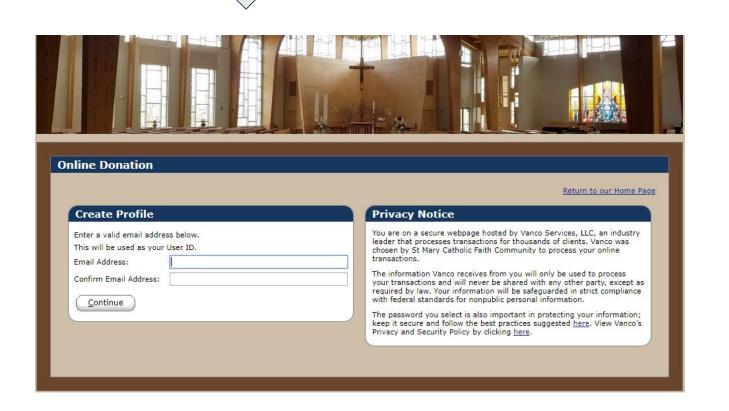
C<u>r</u>eate Profile

Members are encouraged to create a profile in order to obtain a summarized statement of all donations. However, the option exists to provide a one-time gift without creating a profile. Simply, skip Steps 2-5 and go directly to Step 6.

Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App	

Online Donation: Credit or Debit - Step 3

3. Enter email address twice, and click "Continue"



Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App	

Online Donation: Credit or Debit - Step 4

4. Enter profile information

nline Donation					Return to our Home Pa
Profile					
First Name: (required) Last Name: (required) Address 1: (required) Address 2: City: (required) State / Zip: (required) Phone Number: Email Address: (required) Confirm Email Address: (required)	breunigpt@gmail.com				
Enter Password: (required) Re-Enter Password: (required) Create Profile		Password requirements - Must be at least eight - Must include at least c - Cannot be identical to - Cannot be reused - Passwords are case se - Your password can col and special characters of	characters one letter and one num your first name, last n ensitive nsist of the following ch	ame or email address	ver case letters, numbers,

Enter contact information here, including phone number and email address.

Since this involves financial data, a **unique password** is recommended e.g., not the same password for email, Facebook, etc.

When done, click "Create Profile" button. An email indicating that a profile was created will be sent.

Checking Cash Credit or or **Savings Automatic** Check Withdrawal Debit (preferred) Investments Give+ and Text-to-Give Mobile App Planned Giving

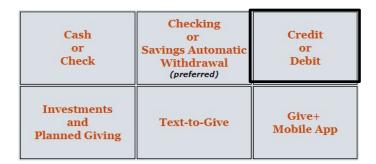


Online Donation: Credit or Debit - Step 5

5. Add a transaction

Choose Add Transaction





Online Donation

Annual

Online Donation: Credit or Debit - Step 6

6. Make donation to fund(s)

- Choose fund(s)
- Enter donation amount
- Enter donation frequency
- Enter donation account option: Credit or Dehit Card
- rocess"

Donacions		Debit C
Parish		• Click "P
Operating Fund:	0.00	• Click P
Debt Reduction:	0.00	
Endowment Fund:	0.00	
Frequency:	Choose One ▼	
Donation Start Date:	11/13 18 mm/dd/yy	
Donation End Date: (option	al) mm/dd/yy iiii	
School		
School Appeal:	0.00	
Tuition Assistance:	0.00	Online Donation
Frequency:	Choose One ▼	
Donation Start Date:	11/13/18 mm/dd/yy	
Donation End Date: (option	al) mm/dd/yy	
		Donation Information
Total:	\$0.00	
-		Account: Choose One ▼
Back Contin	ue	
	_	
		I'm not a robot
		reCAPTCHA
		Privacy - Terms
		Note: Please review the information you entered carefully. Once you click the Process button your
		donation will be submitted.
	.	Cavel Cave
Ch	oose One	<u>Cancel</u> <u>Process</u>
On	e Time	
We	ekly	
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Log Off

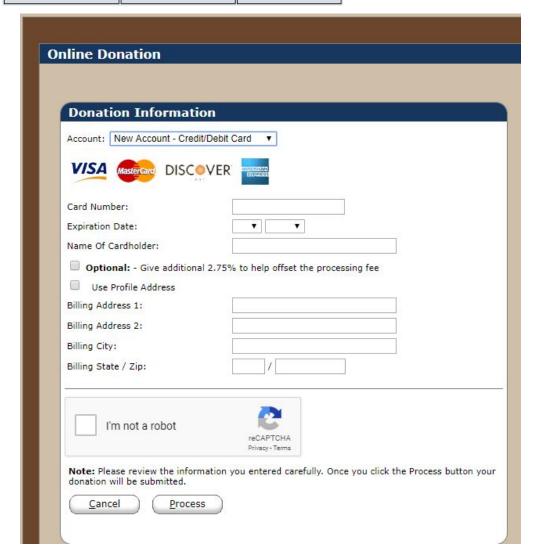
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Return to our Home Page

Profile

Members are encouraged to provide automatic withdrawals from their checking or savings account to minimize convenience fees. Electronic withdrawal from a checking or savings account option is St. Mary's preferred method of giving because it allows the total sum of the contribution to be utilized. There are convenience fees for debit and credit cards, which are deducted from the contribution.

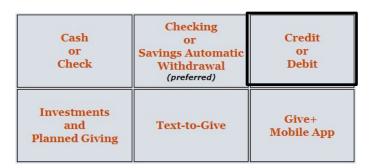
Checking Credit Cash or **Savings Automatic** or Check Debit Withdrawal (preferred) Investments Give+ and Text-to-Give Mobile App **Planned Giving**

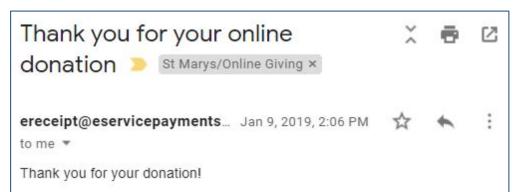


Online Donation: Credit or Debit - Step 7

7. Fill out financial information

- Fill out the credit/debit card info (Card # and exp. date; Name and address of cardholder)
- Please consider checking the Optional Box to offset the card convenience fee paid by the parish
- Click "Process"





Details regarding your donation are shown below. You can log in with your email address and password to view your donation history or to make changes to selected information regarding your personal profile and donation. You can also contact St Mary Catholic Faith Community directly.

You may wish to retain a copy of this email for your records.

Donation Details:

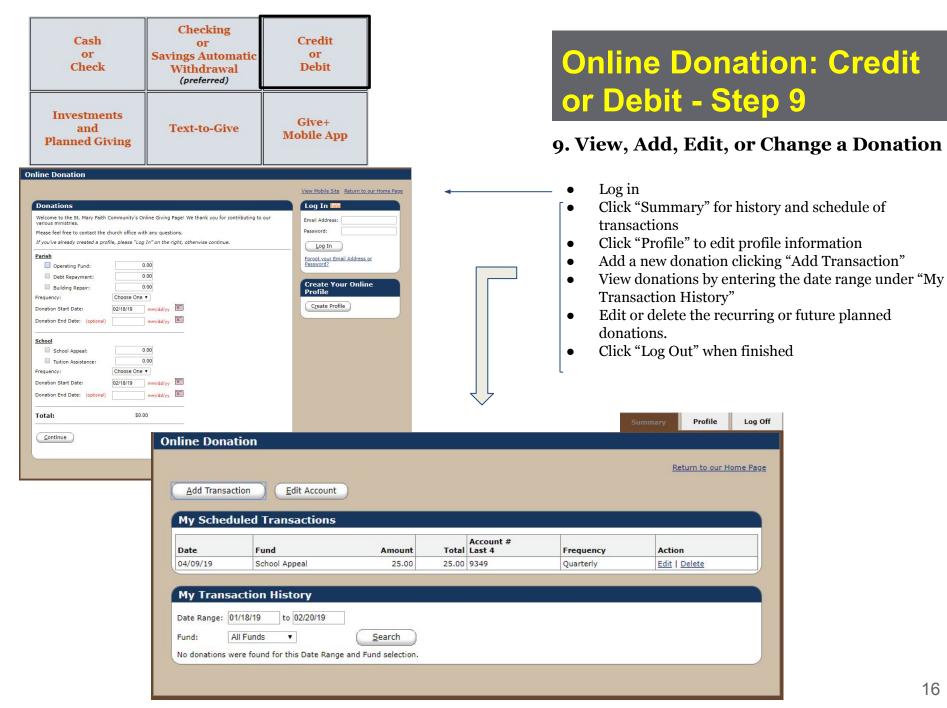
Thank you for your contribution. If you require additional assistance, please contact the Director of Administrative Services at 414-425-2174.

Online Donation: Credit or Debit - Step 8

8. View the Confirmation Page

A donation confirmation with the following information is emailed:

- Parishioner/Member ID (Envelope #)
- Name, Phone Number, and Email Address
- Donation Summary (e.g., Date of the donation, Amount given to various funds, Donation frequency, Donation confirmation number)
- The Credit/Debit Card information (but only last 4 digits of account, for security purposes)



Cash or Check	Checking or Savings Automatic Withdrawal (preferred)	Credit or Debit	
Investments and Planned Giving	Text-to-Give	Give+ Mobile App	

Text-to-Give

Online Donation: Text

Donations via text can only be made with your debit or credit card.

First Time you Text Using Text-to-Give:

- On a smartphone, **send** a text message with the amount of the donation to (414) 622-1082. Only include the dollar amount (e.g., 20) in the body of the text message. *Pro-tip: add this number to the Contact's List for quick accessibility*.
- The first donation will require additional set up to link the giving credit or debit card. Following the text to donate, you will receive a link to **sign up**. Follow the prompts to create the account and complete the donation.
- Once completed, a thank you receipt will be sent, which confirms successful completion and receipt of the donation.

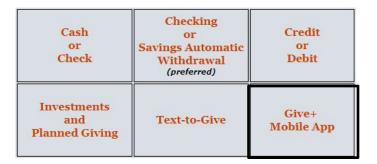
Subsequent Donations:

- Future donations may be accomplished by simply texting the amount to 414-622-1082. A thank you receipt will be sent following each donation.
- To make the donation recurring, text "Repeat."
- To cancel the donation, text "Cancel".

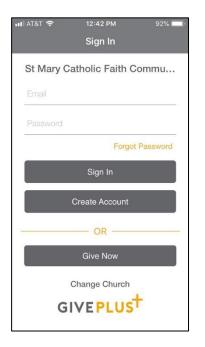
Donations Funds:

• All donations made via text will be made to the General Operating Fund at St. Mary Parish – Hales Corners.

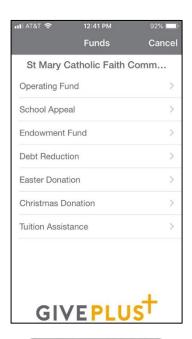




Mobile-Giving









Online Donation: Mobile

Donations via mobile can be made with your debit or credit card or ACH.

GivePlus+ App:

Easily and securely set up and manage giving from the GivePlus+ app for phones. The mobile user interfaces are slightly different, but offer the same functionality as a desk or laptop computer.

Download the App:

- > Search for GivePlus Church in App Store (Apple iPhone) or Google Play (Android) and download.
- > Select St. Mary Catholic Faith Community in Hales Corners, Wisconsin as the church to donate to.

Two Options to Give via Mobile:

- > Give immediately.
- Create an account to provide recurring gifts and/or see a summary of your donations.



Thank you

Any questions, please contact Vivian Roe

- Email: roev@stmaryhc.org
- > Phone: 414-425-2174 x221

Thank you for your generosity!